

MUSKEGO NORWAY SCHOOLS CO-CURRICULAR PROGRAM 2015-16 SCHOOL YEAR

STUDENT ORGANIZATIONS/CLUBS - The Co-curricular Activity Program of Muskego High School is a vital part of our educational system and participation is open to all **MNSD** students. The Co-curricular Program consists of clubs, activities, and athletic teams. The primary purpose of these programs is to assist students in growing and maturing into responsible members of our school and community. These activities are, and will continue to be, an important part of secondary school life. Co-curricular activities may be referred to as the "other half of education." These clubs, activities, and teams, provide students the opportunity to learn how to work in a productive relationship with a variety of people, how to deal with success and failure, the importance of self-discipline in physical and mental pursuits, and the ideals of team work and respect for others' feelings and attitudes. Respect, courtesy, honesty, and good sportsmanship are basic to good citizenship and should form the basis for all behavior. Since students involved in co-curricular activities represent their school, their behavior frequently determines the opinion others have of their school. Participants are expected to comply with a Code of Conduct which outlines the expectations for students participating in these programs. MNS reserves the right to make corrections to this document and all language that is a result of human error.

A STUDENT'S PERSPECTIVE - You are the master of your own fate. Nobody can tell you what you are supposed to do with your high school years. You can sit around and become a spectator, or you can join in and make it happen. If something seems appealing to you, don't let it slip through your fingers. It could be one of the most rewarding experiences of your life. To become involved in a co-curricular activity, you simply have to look for announcements, posters, or word of mouth. Take the opportunities when they arise. Don't be afraid to ask a teacher or the advisor of the activity you are interested in or even another student. There's no excuse not to become involved. Because of the wide variety of activities, there is something for everyone. If you have a job, you simply have to learn a little time management. If you are afraid to become involved because you don't know anyone or have no experience, the activities are a great way to meet people and obtain experience. Don't let the so called "best days of your life" go to waste. Co-curricular activities can make the difference in your future.

STRATEGIES IN COMMUNICATION - It has been stated that co-curricular participation is a microcosm of society. These activities enhance the overall educational experience of the student. The development of lifetime skills like honesty, integrity, respect, dedication, commitment, and loyalty are all important qualities for students to learn. One of the most important lifetime skills that can be developed through participation is problem solving. If we indeed believe that co-curricular programs mimic life, then the potential exists for conflict in interpersonal relationships. Conflict is an inevitable part of the human condition. Students should learn to embrace it as an educational opportunity. Although these skills are best developed in the home, Muskego High School feels an obligation to reinforce their development and endorses the following guidelines for the benefit of healthy dialogue and resolution.

WHEN A PROBLEM EXISTS, FOLLOW THESE STEPS SEQUENTIALLY - The participant should reflect on program philosophy and goals as stated by the advisor/coach. Then take a personal inventory and an insightful look at your goals, desires and motivation. How do they match up with the program?

1. The participant should speak to their parent. The parent should avoid being the "middle man" and be a good listener. Discussion should focus on resolving the conflict. No resolution?
2. The participant should talk with the advisor/coach. The parent should avoid denying the participant this educational opportunity by meeting with the advisor/coach on behalf of the participant. Following this session, the parent and participant should talk. No resolution?
3. The parent should call the advisor/coach to arrange a meeting with the participant included. Please avoid approaching a coach after a game. Following this session, the parent and participant should talk. No resolution?

4. The parent should call the activities coordinator to arrange a meeting with advisor/coach and participant included. No resolution?
5. The parent should call the principal to arrange a meeting with the activities coordinator, coach and participant included.

HOW TO APPROACH YOUR ADVISOR OR COACH WITH A PROBLEM

1. The most opportune time to arrange a meeting is before or after practice. All successful problem solvers realize that effective communication only results when emotions are held in check. Therefore, out of respect for all parties, attempting to resolve conflict on game day is not effective and must be avoided.
2. After a meeting is arranged, put your thoughts on paper. Rehearse. Take notes with you to the meeting. Use positive communication skills (i.e. proper eye contact, respect, and emotional control). The advisor/coach will seek to understand your position. Understanding does not necessarily imply agreement.
3. After making your case, become an active listener. Seek to understand the advisor/coach position before defending your own. Take notes. Avoid interrupting.
4. Remember that listening does not necessarily imply agreement for either party. Successful problem solvers understand the concept of “agreeing to disagree” and are respectful of others’ opinions.

MHS CO-CURRICULAR OPPORTUNITIES

AMERICAN FIELD SERVICES (AFS INTERNATIONAL CLUB) - AFS Club welcomes all MHS students who enjoy travel, adventure, culture and fun! AFS manages the Varsity football concession stands to fundraise for the club’s spring trip. AFS sponsors two foreign exchange students annually by exposing them to the American culture and learning from their foreign experiences. AFS also prepares and supports students to study abroad for a semester, a school year, or a summer

BEST BUDDIES - Best Buddies is an organization that pairs students with intellectual or developmental disabilities in one-on-one friendships with students without disabilities in order to promote inclusion and integration within the school. It is open to all MHS students who enjoy making new friends, engaging in fun activities, and uniting for causes that break social barriers.

CHAMBER CHOIR - The Chamber Choir is the most select mixed - vocal ensemble at Muskego High School. This choir consists of 16-20 singers who demonstrate the highest levels of musicianship, leadership, and character. All of these vocalists must also maintain membership in the Chorale. Performances include quarterly concerts, special off campus community events, assemblies, and Solo & Ensemble Festival. Auditions take place the first week of school.

CHEERLEADING - Keeping school spirit high is the job of the MHS Cheerleaders. The cheerleaders support the football and basketball teams not only by leading the crowd in cheers, but also by making the team’s locker decorations. Tryouts are open to all students in grades 9 – 12, and they are held in the spring. Cheerleading skills also include tumbling, stunting and jumps. There are two cheer squads at MHS; JV football/basketball and Varsity football/basketball.

DEBATE - Debate is a great co-curricular activity for students who want to compete against other high schools on a team, who want to learn strategy and technique in public speaking and argumentation, or who want to be challenged by researching the issues facing our world today. The debate team competes during the first semester with the season ending in January. Novice or first-year debaters can earn graduation year numerals and varsity debaters can earn academic letters. As a debater, you will benefit from improved skills in public speaking, critical thinking, and research.

DESTINATION IMAGINATION - Destination Imagination is an international educational program that provides creative problem-solving opportunities for students. Destination Imagination is a team competition where students are rewarded for how they apply their knowledge, skills and talents to creative problem solving. Team members apply their creativity to solve problems that range from building mechanical devices to presenting their own interpretation of literary classics. Competition is at the regional, state and international level. It is not a college bowl or a competition about knowledge. It’s all about creativity and team work.

DRAMA CLUB - Drama Club is for all students interested in the theatrical performing arts. The organization welcomes all students interested in nonmusical theatre as well as production aspects which include directing, costuming, props, and make-up. The Drama Club members produce two plays per year and hold weekly meetings to explore specific skills such as improvisation, scene study, and vocal/movement techniques.

FORENSICS - Forensics is an activity for anyone who likes speech and drama. Participation in the forensics team gives you a chance to improve your acting and communication skills. You are also able to earn your academic letter in forensics. Students have the chance to choose their own category, build up a presentation, and ultimately perform it at various meets, which take place on Saturdays. The Forensics Team has a reputation for being one of the best in the state. No experience is necessary to join the team, and we are always looking for new members.

FRENCH CLUB - Bonjour! French Club is open to any MHS student who is interested in exploring the French language and culture. This group meets monthly for a variety of events. Furthermore, French Club goes on outings with the other MHS language clubs to places such as the Holiday Folk Fair at State Fair Park, bowling, and mini golf. French Club also does fundraisers during the year to raise money for senior scholarships and our various excursions.

FRENCH HONOR SOCIETY - Sophomores, juniors, or seniors may apply to join the *Société Honoraire de Français*, the French National Honor Society for high school students, after completing at least three semesters of French at the high school level. In order to be eligible, students need to have a 3.6 G.P.A. in French and a 3.0 G.P.A. overall. In addition to these academic requirements, the students must complete a project and attend the formal induction ceremony in the spring.

FUTURE BUSINESS LEADERS OF AMERICA - Future Business Leaders of America (FBLA) is a club for all students who are interested in the world of business. Many students join FBLA to participate in charitable fund raising, competition, and travel. Each fall FBLA members attend a leadership lab in Southeast Wisconsin. Regional, state, and national competitions are held on a variety of business topics including accounting, public speaking, word processing, computer applications, business law, and others.

GERMAN CLUB - German Club is a great experience for anyone interested in the German language or culture. We participate in Homecoming festivities, Christmas activities, and different types of community service, including providing help for needy families. We also have German film fests where we watch American movies dubbed in German and German game days playing Monopoly, Clue, etc., after school.

GERMAN NATIONAL HONOR SOCIETY - German National Honor Society is an organization for students who have studied at least three semesters of high school German. Students need to maintain a GPA of 3.6 in German and a 3.0 overall. Current members participate in all induction ceremonies and do service projects during the school year. Eligible members wear special honor cords at the graduation ceremony.

JAZZ BAND - Open to all band members, this extracurricular group earns credit towards an academic letter. Jazz band is an ensemble that concentrates on developing jazz style, articulation and theory. Students will perform challenging material while learning improvisational skills. Students whose primary instrument is a nontraditional jazz instrument have the opportunity to learn a second instrument.

MATH HONOR SOCIETY/MU ALPHA THETA - The Mu Alpha Theta was established to promote and encourage a higher level learning of math. Members are required to maintain a grade point average of 3.0 or higher in college track math courses, 2.5 or higher in other classes, tutor, and compete in at least two math competitions. Math competitions take place at MHS, local colleges, or over the internet. Medals and/or academic chords can be earned along with scholarship opportunities. Mu Alpha Theta members share their talents by offering tutoring services throughout the district and neighboring private schools.

MODERN MUSIC MASTERS - Modern Music Masters (Tri-M) is a nationally recognized honor society for high school music students. Muskego High School has a very active chapter focusing on service projects on and off campus. The largest project of the year is the annual Tri-M Pops Concert. Any MHS student is eligible to audition for this long-running talent show. Funds raised from the sale of tickets to the show are donated to music students wishing to attend summer music camps.

MUSICAL PRODUCTION - The Muskego High School Music Department annually stages a large scale, Broadway-style musical production. Recent productions include *Disney's Beauty and the Beast*, *West Side Story*, and *The Wizard of Oz*. These productions require the participation of large numbers of students as actors, singers, dancers, orchestra musicians, and stage crew. Look for audition information in October.

NATIONAL BUSINESS HONOR SOCIETY – The National Business Honor Society (NBHS) is a division of the National Business Education Association. NBHS recognizes outstanding scholarship, character, leadership, and service of students who take a minimum of three Business, Marketing and Information Technology (BMIT) courses. Juniors and seniors with a BMIT GPA of 3.5 (minimum) and cumulative GPA of 3.0 (minimum) can apply for membership. NBHS offers an outstanding opportunity to enhance college applications, scholarships, and employment applications. Student members will participate in a service project for the NBHS Muskego High School Chapter, chapter meetings, and receive special recognition at graduation by wearing a green NBHS honors cord.

NATIONAL HONOR SOCIETY - The National Honor Society is an organization for students who have been selected for membership by the faculty on the basis of character, leadership, service, and scholarship. Candidates seeking selection must: Be members of either the junior or senior class of Muskego High School; Have been in attendance at Muskego High School the equivalent of one semester; Have a cumulative grade point average of 3.25 or higher; Be evaluated in terms of leadership, service, and character by a five-member faculty council appointed by the principal; Provide, by a pre-announced deadline, all of the information required on the Membership Selection Inventory; and Agree to accept as final the decision of the faculty council charged with the responsibility of selecting members.

PAC STAGE CREW - The Muskego High School Performing Arts Center Stage Crew is for all students interested in making shows happen. The student technician crew runs every production in the PAC. Students will have the opportunity to learn and operate state of the art lighting, followspot, sound, rigging, and other systems while becoming part of an effective team. Students on the crew are highly valued members of every performance and literally run the show. The PAC Stage Crew is open to any student interested in learning stagecraft skills and becoming part of an active production team.

PEP BAND - Pep Band is an extension of the Muskego High School Band. By playing classic pop and rock hits, both old and new, the pep band energizes the fans at select home basketball games. Students earn points toward their academic letter for each pep band performance.

PHOTOGRAPHY CLUB - Photography Club is for students of all ages who enjoy taking pictures. Here, you will learn how to compose different pictures to the best of your ability not to mention a few secrets that photographers use when taking pictures. No experience is necessary, just an interest in photography.

POM PON SQUAD - The Pom Pon Squad is one part of a spirit group at Muskego High School. They help to promote good sportsmanship and school spirit. Their main objective is to provide halftime entertainment. They perform at football games, soccer games, boys and girls basketball games, and wrestling meets. They also compete in a number of competitions throughout the year. Tryouts are held in the spring and are open to incoming freshmen and students in grades 10-12. They attend a week-long summer camp in July.

SCIENCE CLUB - Science Club is an organization for students with a wide variety of science interests. The club offers activities that are diverse and based upon student choices. Examples include conservation work days, after school presentations/interactive programs, and field trips to science facilities such as museums, college laboratories, etc. Although not all students participate in every activity, each individual can attend at least one experience to match their personal interests during the year.

SPANISH CLUB - Spanish Club is an organization for students, who are or have been involved in Spanish classes. The group experiences the Spanish culture through trips to Mexican restaurants, Holiday Folk Fair, and a Spanish movie. As well as participating in fun activities, Spanish Club members donate food and clothing to needy Hispanic families in the Waukesha area. Fund raising supports many of these activities and contributes to the higher education of members through scholarships.

SPANISH NATIONAL HONOR SOCIETY - The Spanish National Honor Society is a service-oriented organization. It is open to all students in grades 10-12 enrolled in Spanish who have completed three semesters of high school Spanish, maintained a 3.6 GPA in Spanish and a 3.0 GPA overall. Students must complete an application, which includes an essay in Spanish and teacher recommendations, and attend an initiation ceremony. Students participate in a variety of service projects throughout the year.

STRENGTH AND CONDITIONING - The Strength and Conditioning Club is open to student interested in improving fitness or athletic performance. We currently have two tracks to meet individual student's needs. Track one is for the students who are trying to maintain or improve the fitness level by using our aerobic equipment and our circuit room. Track two is for competitive athletes who are preparing for strength, power and endurance sports. All

students must follow our Periodized model which will safely prepare them for their upcoming season. The Strength and Conditioning Club begins with the fall sports season and runs through the spring sports season.

STUDENT COUNCIL - Student Council is an organization of elected/appointed student leaders from each grade level. Meetings are held regularly throughout the year. Student Council is focused on community service as well as on school spirit and recognition. Student Council plans and implements service activities such as Recycling, Halloween Spooktacular, Food Drives, Blood Drive and the Senior Citizen Prom. Student Council also promotes school pride and spirit through the many Homecoming week activities. In addition, Student Council plans monthly faculty appreciation treats and the school-wide birthday board. Student Council teaches the value of responsibility and leadership. In addition to all the work, this club offers opportunities to make wonderful friends that will last a lifetime.

WARRIOR'S WORD - The Warrior's Word, the school newspaper, is the first place winner of the Scholastic Awards many times over. All are welcome to join this award winning paper. We are always in need of sports writers, feature writers, photographers, illustrators, column writers and editors. No experience is needed for students in grades 9-12. Distributed four times a year, it's a great opportunity to develop writing talents.

YEARBOOK "SPIRIT" - Students have the opportunity to be a part of putting together Muskego's yearbook. Photography is done by professionals and students, and the yearbook staff does the layout and design of the book in addition to writing the copy. Yearbook is open to any student willing to devote a lot of time and effort.

MHS ATHLETICS

Muskego High School offers 21 Interscholastic Athletic Programs. We compete in the Classic 8 Conference. We are also a member of the Wisconsin Interscholastic Athletic Association that provides the general framework governing our athletic teams.

ACTIVITY AWARDS - Awards will be issued to students in good standing only after all team/activity obligations are made including the return of all equipment or supplies provided to them. Student will be billed replacement costs for outstanding equipment. The requirements and qualifications to earn awards should be communicated to students at the beginning of the sport season. Generally, letters are awarded on the basis of participation in contests, participation in practice, cooperation, loyalty and performance. In all cases, the coach reserves the right to decide which award, if any, is to be given. Definition of not "finishing the season in good standing" examples include, but are not limited to, being removed from the team or quitting at any point before, during or after the season, having an outstanding code violation, outstanding equipment, or violations of team rules.

- **Varsity Letter/Chevron** Awarded to members of a varsity squad that fulfills the qualifications of their particular sport. An athlete will be given one major letter during his/her high school career. He/she will be presented with a chevron for each additional major letter earned.
- **Junior Varsity Emblem** Awarded to members of junior varsity squad meeting the requirements of that sport.
- **Numerals** Awarded to members of freshman squad meeting the requirements of that sport.
- **Participation (Service) Award** Awarded to members of any squad that finish the season in good standing but do not fulfill all the requirements of that sport or to a freshman, sophomore or junior that has previously received numerals or the junior varsity emblem but has not earned the varsity letter.

MUSKEGO-NORWAY CO-CURRICULAR CODE

Any student or parent with knowledge of a potential infraction of the code, must immediately contact the activities coordinator or principal to report it.

Violations of the co-curricular code may be presented to the activities coordinator or principal by anyone or anyway including, but not limited to, MNS staff member, parent, student, law enforcement officer, citizen, social network sites or anonymously. Should the activities coordinator/principal find the information leads to a

reasonable suspicion that a violation may have occurred, an investigation will follow. The information gathered will be taken under advisement by the activities coordinator/principal for possible disciplinary action.

Respect, integrity, responsibility, pride, humility and good sportsmanship are basic to good citizenship and should form the basis for all behavior. Since students involved in co-curricular activities represent their school, their behavior frequently determines the opinion others have of their school and the individuals within that school community. As students experience the privilege of participating in a co-curricular activity, they also accept the responsibility of maintaining standards that will bring credit to themselves, their family, their school, and their activity.

The following are established policies that support the standards and expectations of our co-curricular program. Students must also comply with all rules and provisions of the Wisconsin Interscholastic Athletic Association (WIAA) and any other governing organization(s) which have recognized authority connected with the referenced co-curricular activity. This code has been endorsed and adopted by the Muskego-Norway School Board. Every student who wishes to become involved in the district's Co-Curricular Activity Program agrees to abide by the conditions outlined herein. **This code is in effect at all times, 12 months a year, 24 hours per day, 7 days per week, in season and off season, on or off campus, from the first day a student becomes involved in the Muskego-Norway Co-Curricular Activity Program until such time that the student graduates from Muskego High School or has completed all school-sponsored activities (including summer baseball).** As the student moves from one educational level to another (i.e., elementary to middle, middle to high school) the student moves with a clean slate. **Additional guidelines and consequences may be created by an advisor or coach that are specific to a given activity. These guidelines may not reduce approved expectations/sanctions but may increase them.**

SUSPENSION POLICIES (CO-CURRICULAR)

- A suspended student shall not be permitted to take part in practices, games, or activities during the time of his/her school suspension.
- If a student commits a violation of school rules during the season of that student's sport/activity, which results in a school suspension, the student must be withheld from a minimum of one contest. If a contest falls during his/her school suspension, it will satisfy this one game requirement.
- If the contest does not fall during the school suspension or occurs in the off season, then after returning from the school suspension, the student must be withheld from a minimum of one contest.
- A cancelled contest may not be used to fulfill a suspension.
- Students must be academically and medically eligible to participate before a suspension may be served.
- If a student chooses to participate in a new sport to serve a suspension, they must finish the season in good standing. Quitting or not finishing the season in good standing will result in the suspension being carried over to the next activity.

ATTENDANCE POLICIES (CO-CURRICULAR)

- No student **should** participate if he/she is absent from school on that entire day, unless approved by the principal or activities coordinator.
- A student should be in school for at least one-half of the school day to participate in any co-curricular activity. One-half day means being in attendance for three one-half credit classes, excluding study halls.
- Athletes are expected to attend all practices and contests. Illness and unexpected family emergencies will excuse them from practice either by advance notice or notification to their coach upon return.
- Whenever an administratively approved class/course activity conflicts with scheduled athletics, the class/course activity will have precedence.
- A student who misses practice or a contest may jeopardize his/her position on the team as well as his/her team membership and/or playing time.
- It is recommended that the student contact the coach and explain the absence. The coach will explain the consequences that will follow for that absence.

ACADEMIC ELIGIBILITY REQUIREMENTS - Participation in the Co-Curricular Activities Program shall be available to those students who have attained qualifying standards (as indicated below) during the preceding quarter. A student who is enrolled in any state-approved **EEN** program and who does not receive usual grades for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her Individual Education Plan (IEP). Participation in the Co-Curricular Activities Program shall be available to MHS students that meet school and DPI requirements defining a full-time student, have received no more than one failing grade (including incompletes and/or W/F), and have attained a 1.5 GPA or higher in the most recent quarter. Quarter grades will be used to calculate eligibility. Grades earned during summer school can be used to recalculate fourth quarter eligibility. Incompletes must be made up two weeks after the enforcement date. Audit classes are not included in co-curricular eligibility determinations as students receive no credit nor is GPA calculated for these classes.

ELIGIBILITY ENFORCEMENT FOR CO-CURRICULAR PARTICIPATION – The enforcement of the academic eligibility requirement will take place the day administration finalizes quarter grades. Any student not meeting the academic standard will be ineligible to compete for a period of 15 scheduled school days and nights. On the 16th day, the student may obtain a reinstatement form that verifies his/her academic eligibility.

ELIGIBILITY APPEALS - If the student believes there has been an error in the GPA calculation, the ruling of academic ineligibility based on GPA may be appealed to the activities coordinator using the following guidelines: (There is no appeal of the **WIAA** eligibility rule with regard to more than one “F”.) The appeals form (available in the activities coordinator’s office) must be completed by the Student Services Office and signed by the student. The form must be returned to the activities coordinator. The activities coordinator shall confirm the student’s GPA through the Student Services Office. If the student’s GPA is at least 1.5 and they have no more than one failing grade, the student will be reinstated.

AGE REQUIREMENT - A student shall be ineligible if he/she reaches their 19th birthday before August 1 of any given school year.

STANDARDS OF PROPER CONDUCT – Participation is a privilege. Students who participate are expected to conduct themselves, both in and out of school, on or off campus, in a manner that will not disrupt the educational environment, and will bring dignity to and not discredit themselves, their parents, school, or their team/activity. In addition, they are to refrain from the possession or use of tobacco, nicotine, non-prescription inhalant/vaping device(s), or any related products – regardless of the substance/content [*refer to applicable Muskego-Norway School Board Policy(ies)], alcohol, drugs, drug paraphernalia, controlled or illegal substances, performance enhancing substitutes (PES), or the improper use of legal substances; and behavior which includes but is not limited to bullying, hazing, and harassment. Violations of this code refer to a confirmed or admitted act.

RANDOM DRUG TESTING - All students involved in the co-curricular program are required to submit to random drug testing. Refer to MNS Board Policy.

CO-CURRICULAR CATEGORIES - The co-curricular activities of MNS are divided into two categories. Students involved in both category activities will be subject to the penalties of both activity groups.

CATEGORY I: Activities in which there is a schedule of inter-scholastic contests or school-sponsored events, performances or competitions. (Cheerleading, Debate, Forensics, Interscholastic Athletics, Pep Band, Play/Drama, Pom/Dance, and Ski Team)*

CATEGORY II: Activities that extend throughout the year where there are few if any contests, performances, or competitions. (All other clubs)*

* Any category I or II activity, not listed here, but offered by the district, will fall into one of these two categories. MNS reserves the right to correct activity category listings due to human error.

TWO TYPES OF MISBEHAVIOR:

LEVEL 1: Examples include, but are not limited to, reports from staff of behavior concerns.

LEVEL 2: Examples may include, but are not limited to, conduct which endangers the health or safety of others, behavior in or out of school that could constitute the commission of a crime, including behavior that results in being criminally charged, as defined by state or municipal statutes, or results in a citation. Some examples may include, but are not limited to; municipal citation for disorderly conduct, theft, bullying, hazing, or harassment.

Social media: Students may not post: derogatory language, disparaging remarks or threats to teammates or coaches; other MHS student athletes, teachers, coaches, administrators, contest officials or representatives of other schools or to any third party; incriminating photos, or statements depicting violence; bullying; hazing; sexual harassment; vandalism, stalking; underage drinking; selling, possessing, or using controlled substances; or any other inappropriate behaviors; messages creating a danger to the safety of another person or making a credible threat of physical injury to another person; information indicating knowledge of an unreported felony theft or felony criminal damage to property or information indicating knowledge of an unreported school or team violation—regardless if the violation was unintentional or intentional. The aforementioned behavior will be taken under advisement to determine if it results in a substantial disruption to the educational environment, or is illegal and a level one or level two penalty may be applied.

In addition, if a participant engages in or is charged with, felonious criminal behavior including a single, first time event where the student has no previous co-curricular violation, the issue may result in permanent suspension from all participation.

CO-CURRICULAR REFERRALS

SELF OR PARENT INITIATED: Should a student have a medically diagnosed co-dependency (alcoholism or drug addiction), that student may submit to the activities coordinator or principal, medical records from a licensed professional verifying the co-dependency. If the medical records are submitted before the initiation of an investigation concerning the possible violation of this co-curricular code, the information will be taken under advisement. This information may not be used to circumvent or to avoid the application of this code. A referral given to Muskego residents by the Muskego Police for a first time alcohol offense will not qualify under this section. The referral or any information obtained through the AODA will not become part of any student's official record. This information is confidential. Costs associated with this referral are the responsibility of the student.

CO-CURRICULAR PENALTIES FOR the possession or use of tobacco, nicotine, non-prescription inhalant/vaping device(s), or any related products – regardless of the substance/content [*refer to applicable Muskego-Norway School Board Policy(ies)], alcohol, drugs, drug paraphernalia, controlled or illegal substances, performance enhancing substitutes (PES), or the improper use of legal substances:

FIRST VIOLATION

CATEGORY I: The student will be ineligible to participate in thirty-three (33) percent of the scheduled contests, performances, or competitions, in the present activity or the next activity in which the student chooses to participate. The WIAA games/meet maximums will be used to calculate the period of ineligibility. When calculation of percentages results in a fraction, the number will be rounded up (WIAA rule).

CATEGORY II: The student will be suspended from participation for four (4) weeks (20 school days and nights). The student may regain eligibility on the 21st day.

SECOND VIOLATION

CATEGORY I: A student will be ineligible to participate in sixty-six percent (66) of the scheduled contests, performances, or competitions including all provisions listed under first violation.

CATEGORY II: The student will be suspended from participation for nine (9) weeks (45 school days and nights).

AODA: The student must decide whether to refer themselves to an AODA agency. If the student chooses to be referred to an AODA agency, the screening recommendation must be followed. All costs associated with this program are the responsibility of the student. Should the student choose not to participate in the screening recommendations of the AODA agency, penalties equivalent to a third violation (as stated in this code) will apply.

THIRD/SUBSEQUENT VIOLATIONS

CATEGORIES I AND II: The student will be ineligible to participate in all co-curricular activities for one calendar year beginning on the date of violation notice.

CO-CURRICULAR PENALTIES FOR CONDUCT/MISBEHAVIOR

LEVEL 1 MISBEHAVIOR – ALL VIOLATIONS

CATEGORY I: The student will be ineligible to participate in one contest, performance, or competition.

CATEGORY II: The student will be suspended from participation for two (2) weeks (10 school days and nights). The student may be eligible on the 11th school day.

LEVEL 2 MISBEHAVIOR - FIRST VIOLATION

CATEGORY I: The student will be ineligible to participate in thirty-three (33) percent of the scheduled contests, performances, or competitions.

CATEGORY II: The student will be suspended from participation for four (4) weeks (20 school days and nights). The student may be eligible on the 21st school day.

LEVEL 2 MISBEHAVIOR - SECOND VIOLATION

CATEGORY I: The student will be ineligible to participate in sixty-six (66) percent of the scheduled contests, performances, or competitions.

CATEGORY II: The student will be suspended from participation for nine (9) weeks (45 school days and nights.) The student may be eligible on the 46th school day.

THIRD/SUBSEQUENT VIOLATIONS

Categories I and II - The student will be ineligible to participate in all activities for one calendar year beginning on the date of violation notice.

CO-CURRICULAR SUSPENSION PROCEDURES - To suspend a student, the activities coordinator/principal must:

- Give the student oral notice of the alleged violation.
- Give the student an explanation of the information, which the school authorities have received, that may support a finding that he/she has violated the co-curricular code.
- Provide the student an opportunity to be heard and present his/her version of the incident.
- The activities coordinator/principal must make a determination as to whether the student has violated the co-curricular code. If it is determined that the student has violated the co-curricular code, the activities coordinator/principal shall provide the student with written notice of the suspension and the reason for said suspension and shall send a copy of the notice to the student and his/her parent/guardian. The student and his/her parent/guardian shall also be given written notice of their right to appeal.

CO-CURRICULAR APPEAL PROCEDURE - The co-curricular code recognizes the rights of the individual. The student and parent/guardian have recourse in the event that it is felt the alleged offense did not occur or the proper suspension procedures were not followed. The appeal will not deal with the amount or length of penalties applied. The procedure outlined in this document is the process a student and parent/guardian are to follow when appealing decisions relating to the co-curricular suspension.

- A student and/or his/her parent/guardian may formally appeal the suspension decision in writing to the principal within five (5) school days from the time of the suspension notice.
- The date of the appeal hearing shall be set by the principal to take place no sooner than two (2) school days or no longer than five (5) school days from the date of the appeal request. At the written request of the student or parent/guardian the minimum time may be waived.
- The appeal hearing shall be conducted by an appeal board consisting of the principal (chairperson) and two MNS administrative representatives.
- Proceedings of the hearing, including the decision, shall be placed in writing, and a copy of those proceedings must be mailed to the student and parent/guardian within five (5) school days from the determination of the findings.

CO-CURRICULAR REINSTATEMENT PROCEDURE - Any student suspended from the co-curricular program for a violation of the co-curricular code must report to the activities coordinator/principal for a reinstatement

conference, which must be conducted before the student resumes participation. Failure to follow this requirement may result in a declaration of ineligibility, which in turn may have a negative impact on the team/activity, i.e., forfeit. The conditions for reinstatement will be that the student has met all requirements as outlined relative to the violation.

STUDENT INVOLVEMENT IN MULTIPLE SPORTS - A student athlete who is dropped from one squad for disciplinary reasons shall be ineligible in another sport for that same season. However, any student who is cut or quits may participate in another sport during the same season with mutual consent of the coaches.